



LRAP Association is looking for a **Client Service & Sales Intern** to join our team in Lisle, IL.

At LRAP, we're creating positive change in the world by giving college-bound students the freedom to pursue their passions at their college of choice, while ensuring that educational loan debt doesn't hold them back from the career of their dreams after graduation.

We're looking for a talented individual to support our Client Service and Sales team. Is that you? The internship is paid and the hours are flexible to accommodate your class schedule. This is an ideal opportunity for business students who are seeking hands-on experience in client service, sales and office management. You will have the opportunity to dive right in and contribute to the success of our clients while developing and growing your own skills.

**Are you looking for a career with a company that's driven by a powerful mission?** At LRAP Association, you'll join a team of high performers looking to make a difference in the lives of students and families across the country. We help students have the freedom to realize their greatest ambitions, both on campus and after graduation, without the burden of educational loans.

**Why join LRAP?** LRAP Association provides our unique, innovative Loan Repayment Assistance Program to colleges and universities across the country. We help students enroll in the college of their choice with the peace of mind to know that if their income after graduation is low, we'll help them with their student loan payments. Noble, isn't it?

**Why else?** LRAP is a fast-growing company full of dedicated, passionate individuals who delight in coming to work each day knowing that we're making a difference in the lives of college students.

**Want to learn more about this great opportunity?** Check out recent articles in the [Wall Street Journal](#) and [Fortune](#) that discuss our program. Or visit [LRAP.com](http://LRAP.com) for more information.

We are seeking a dependable quick learner with a positive, can-do attitude and a commitment to excellence.

Responsibilities include, but are not limited to:

- Maintain CRM system (Salesforce)
- Assisting our Client Service team in preparing for key client meetings
- Prepare sales and training materials for our Client Service & Sales leads
- Assist with planning external events for our client colleges
- Assist in scheduling and coordinating travel plans for our Client Service reps
- Calling prospective LRAP students and their families on behalf of client schools
- General administrative support for our Sales and Client Service team
- General office support as needed
- Based on availability, there may be an opportunity to travel with client service and sales team to learn valuable business skills

Skills and experience:

- Attention to detail and accuracy
- Excellent customer service and interpersonal skills
- Strong written and verbal communication skills
- Planning, organizing and the ability to multi-task
- Problem solving
- Attention to detail and accuracy
- Initiative and integrity
- Proficiency in Microsoft Office is required – specifically PowerPoint and Excel

**About LRAP:** LRAP Association partners with colleges and universities across the country to help students overcome the burden of student loans. We provide a unique and effective solution for reducing the anxiety and burden of debt-repayment, empowering students to enroll and graduate from their preferred educational institution, while following their dreams after graduation. LRAP is a tool that provides a safety-net for students and families. If a student graduates to a modest income, LRAP helps repay their educational loans.